



Board Membership Factsheet

Nonprofit board members are community representatives of that organization. It is important that board members understand and are able to easily communicate basic information about the organization. This factsheet is provided to potential and existing board members, along with information at www.nmperinatalcollaborative.org.

NMPC Vision

The New Mexico Perinatal Collaborative envisions statewide health equity through the provision of safe, high-quality, and respectful reproductive, perinatal, and neonatal care for New Mexico families.

NMPC Mission

The mission of the New Mexico Perinatal Collaborative is to convene stakeholders to achieve health equity and high-quality outcomes through the promotion of evidence-based reproductive, perinatal, and neonatal healthcare practices that

- Facilitate collaboration with communities and across healthcare disciplines
- Focus on quality improvement strategies
- Empower healthcare teams statewide to offer the highest quality care, and
- Ensure provision of holistic and culturally respectful care.

Board Member Responsibilities

Board members are elected to the NMPC board for two two-year terms, with a possibility of a third term.

There are four quarterly board meetings each fiscal/calendar year. In addition, board members are expected to join any special board meetings and the annual fall meeting and are invited to participate in at least one committee.

NMPC Board Members have the following responsibilities:

1. Share NMPC's work and values with the community, represent NMPC, and act as an ambassador.
2. Standard of care defined for fiduciary trustees under common law:
 - **Duty of care:** Board members must act in good faith and with the care that an ordinarily prudent person in a similar position would exercise under similar circumstances.
 - **Duty of loyalty:** Board members must uphold the best interests of the organization, not their own or those of another person or entity, as they exercise their obligations, which includes maintaining confidentiality of organizational matters and board meeting discussions and decisions.
 - **Duty of obedience:** Board members must serve to further the mission while upholding all laws affecting the organization.
3. Work in good faith with staff and other board members as partners toward achievement of goals.
4. Attend at least 75% of board and committee meetings to which assignment is accepted.
5. Behave in a fiscally responsible manner in all board activities.
6. Actively participate in fundraising activities and make a personally meaningful financial contribution.
7. Abide by NMPC's *Conflict of Interest Disclosure Policy*.
8. Stay informed about NMPC Bylaws, policies and procedures, programs, activities, and current issues.



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Board Officers

NMPC has five board officers who together comprise the Executive Committee of the Board. The Executive Committee meets monthly, except for months of the quarterly board meetings.

- **President:** Sets meeting agendas, convenes regular and special meetings, and presides over board meetings, guides strategic planning processes, and advises the executive director. May also have additional duties, such as record review, per certain policies.
- **President-Elect:** Assists the President in discharging the duties of that office, as directed by the President, or in the absence of an NMPC President.
- **Immediate Past-President:** Chairs the Nominations Committee.
- **Secretary:** Responsible for keeping records of board actions, including working with staff to take meeting minutes, send out meeting agendas and materials, and ensure that organization records are maintained.
- **Treasurer:** Chairs the finance committee and works with the executive director to present a financial report at each board meeting, prepare the annual budget, develop fundraising plans, and ensure financial information is available to board members and donors. May also have additional duties, such as record review, per certain policies.

Candidates for board officer positions may be nominated or may self-nominate. If not currently a board member, a new officer is simultaneously elected to the board. Elections are held in the month that prior terms end.

The President-Elect serves three years: one in that role, a second as President, and a third as Immediate Past-President. The Secretary and the Treasurer both serve one two-year term. Officers may be re-elected to the same position for one successive term.

See NMPC Bylaws and Policy Manual for other details.